

**St. Peter's Lutheran Church of Cape Cod  
and  
St. Mary of Magdala Ecumenical Catholic Church  
2023 Covenant of Agreement**

In support of our ministries in our Lord we together covenant:

to pray for one another,  
to extend the hand of Christian hospitality to one another,  
to care, welcome, and be generous with each other,  
and to share the gospel of Christ in the world.

St. Peter's agrees to provide space to St. Mary of Magdala according to the following schedule:

**Saturday:** 3:00 p.m. to 6:00 pm Worship and Fellowship (Sanctuary, Narthex, upstairs kitchen, Nursery, Luther Room)

**Daily:** Offices

Other spaces can be used when scheduled between church staffs.

On occasion, the needs of St. Peter's or St. Mary of Magdala may require adjustments to scheduled time and or rooms.

**In covenant together the congregations of St. Peter's and St. Mary of Magdala both agree to be mindful of the many groups that use the facility.**

**General Care and Safety of the Building and Meeting Spaces:**

- To care for the space by keeping it clean and in proper order; to care for furniture, books, etc. with respect.
- To return all rooms to their original order and furniture layout and reasonable cleanliness.
- A vacuum and extra trash bags are available to be used if a particular event has created a situation that needs more immediate attention or is beyond normal "wear and tear".
- Children and teenagers up through the age of 17 should not be left without adult supervision.
- To provide for proper security of building, especially upon leaving, including securing locks and windows as appropriate.
- To make sure all electricity is shut off (lights, etc.).
- To alter thermostat settings only as discussed and approved by the SPLC church staff, (this does not apply to the thermostat in SMMECC's office).
- To report any concerns about the building, grounds, and meeting rooms that need attention to SPLC's Ministry Administrator (Susan Kiehnau), pastor(s) or congregational liaison (e.g. lack of necessary supplies in kitchen or bathrooms, wind or water damage, missing or damaged items.)
- To participate in scheduled work days to help clean and maintain the building and grounds

- To provide a Certificate of Insurance of \$1,000,000 naming St. Peter's.

**Sound System/Organ:**

- The church organ and Steinway piano in the sanctuary are not to be used by anyone without written or documented permission of the St. Peter's Minister of Music.
- The electronic piano can be used freely.
- The sound system and livestreaming computer in the sanctuary may be used but the settings should not be changed.

**Donations:**

- To contribute \$830 per month.
- There is no fee for funerals of members and their immediate family.
- The building use fee for non-member funerals held in the sanctuary is \$100. The fee for a reception in the Fellowship Hall is an additional \$100. There is an additional fee of \$50 when the services of our (SPLC) custodian are needed. Any other events for non-members will be addressed case by case.
- The fee for non-member weddings held in the sanctuary is \$225 plus \$75 when services of our custodian are used.


**Joint Advisory Board (JAB) - Communications:**

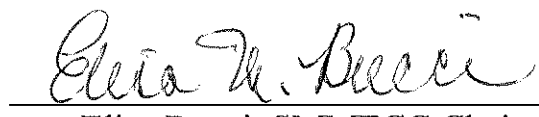
- Consists of the Pastors of both churches and at least one (1) member from each congregation who will be designated a "liaison." The role of the liaison will be to share relevant communications between the congregations and their boards.
- JAB meetings will be held twice annually and more often as needed to promote open and ongoing communication, discuss any problems, upcoming changes, and consideration of any joint projects or ministries as deemed advisable by the congregations.
- The governing boards of each congregation will have final approval of any actions decided upon by the JAB.

**Length of Covenant:**

This covenant covers the use of St. Peter's facilities by St. Mary of Magdala from July 2023 through June 2024. It may be renewed annually upon review of both governing boards.

**Termination:** Either party may terminate this covenant with 90 days written notice to the other party.

  
 Juliet Bongfeldt, SPLC Council President  
 Date 30 August 2023

  
 Elisa Bucci, SMMECC Chair of the Board  
 Date 8/30/23